

POSITION: CHIEF ACCOUNTING OFFICER

COMPANY

Our client is a long-established real estate company located in Boston. We are working to identify a **Chief Accounting Officer** to head up their residential business, also based in Boston. The company has a long and successful history of acquiring and managing multi-family properties throughout the United States. The combined total value of assets managed is over \$1.5 billion and includes over 90,000 units.

We are seeking an experienced financial executive with proven people management skills and strong business acumen. A CPA or MBA is required. The chosen candidate must be capable of running the business by effectively leveraging the accounting resources. The executive in this role will be an integral member of the firm's senior management team.

RESPONSIBILITIES

Reporting to the President of the residential business, the Chief Accounting Officer will provide management and leadership related to all finance, accounting and corporate administration activities of the residential asset and property management business. The Chief Accounting Officer will be a member of the company's executive team which develops business strategies in support of the overall mission, goals and objectives of the company.

The role of the Chief Accounting Officer will require driving the accounting, management reporting, budgeting/forecasting, technology and business processes towards maximum performance. This leadership position includes mentoring and developing the accounting and technology teams, instilling best practices and engendering a culture of accountability and attention to internal controls and efficient, effective processes.

The Chief Accounting Officer must possess the intelligence, drive and presence to be a key member of the company's senior management team and demonstrate his/her ability to add value from a broader perspective.

- Oversee the accounting, technology, management reporting, budgeting and forecasting for the company, taking the lead on accounting and system related strategic business initiatives.
- Assure that appropriate financial systems, processes, controls and personnel are in place to successfully support the business, maximize opportunities and manage risk.
- Establish and maintain appropriate internal controls procedures and control safeguards.
- Ensure that financial reporting and compliance are in accordance with generally accepted financial, accounting and regulatory standards.
- Ensure timeliness, accuracy and usefulness of financial and management reporting; oversee the preparation of monthly and annual financial statements for internal purposes and for fee management clients.
- Responsible for technology platform and all formal procedures, processes and administration related to accounting and general corporate services recommending improvements to the systems in place and managing the systems going forward.
- Provide increased transparency and enhanced management reporting through additional applications or improvements to use of information technology.

- Cultivate a team-based approach and possess the organization and analytical skills required to manage business; provide timely, accurate and complete information to enable business decisions.
- Approach the business with rigor and discipline to achieve the company's overall objectives and specific budgetary requirements; quantitatively oriented.
- Proactively think about the company's performance and its current risk profile in terms of meeting its stated objectives.

QUALIFICATIONS

- Bachelor's Degree in Finance, Accounting, Economics or related field. MBA and/or CPA preferred.
- Minimum of 5 years' senior level experience working in finance and accounting for a real estate business; specifically multifamily, hotel or real estate investments.
- Ability to demonstrate great attention to detail along with strong communication and presentation skills.
- Critical thinker who can offer innovative solutions to complex business problems; ability to think broadly and strategically and work within an entrepreneurial and fast paced environment.
- Outstanding financial acumen and organizational skills.
- Effective in interacting with clients and other external parties.
- Extensive knowledge and experience with best practice financial/accounting practices, processes and tools.
- Able to travel occasionally, as needed.

COMPENSATION

Our client is prepared to offer a market-competitive and performance-based compensation program.

CONTACT

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