



Blue Flag Partners, LLC

VP, Corporate Controller

JOB DESCRIPTION

<p>POSITION SUMMARY</p>	<p>Reporting directly to the Managing Partners, the Vice President, Corporate Controller will be the top financial position at Blue Flag Partners, LLC (“Blue Flag” or the “Company”) and a key member of the Company’s leadership team.</p> <p>The Controller’s primary responsibility will be to lead and continue to improve Blue Flag’s financial planning, accounting and investor relations activities.</p> <p>Strong financial acumen, attention to detail and superior communication and organizational skills are critical to being successful in this role.</p>
<p>PRIMARY RESPONSIBILITIES</p>	<p>Specifically, the Controller will be responsible for the following:</p> <ul style="list-style-type: none">- Create and implement a comprehensive project accounting system and other financial systems.- Provide monthly reporting budgets, forecasts and the other relevant information to the Managing Partners.- Develop annual budgets, forecasts and ad hoc financial analyses in order to support the Company’s strategic, long-term financial planning activities.- Drive timely close and financial reporting processes on a monthly basis.



	<ul style="list-style-type: none">- Oversee the preparation of required tax and other compliance-related filings and ensure that the company is in compliance with tax and other regulations.- Manage the finance team (currently one bookkeeper) and mentor and develop finance staff for the future.- Identify opportunities to drive improvements in reporting, forecasting processes and analytics as well as identify operational and compliance risk areas and establish procedures to mitigate them.- Control fixed assets.- Identify and help drive opportunities that improve internal controls, processes and efficiencies.- Manage the Company's fund administrator and create systems for efficient, sophisticated investor reporting.
QUALIFICATIONS	<p>The successful candidate will be a numbers driven, organized, energetic and thoughtful problem solver with broad financial planning and accounting skills.</p> <p>The specific qualifications are as follows:</p> <ul style="list-style-type: none">- Master's degree in Finance and Accounting, Finance or Accounting; CPA a plus.- 10+ years of experience in accounting, controlling or financial management.- General ledger experience.- Strong working knowledge of financial and forecasting systems.- Fund administration experience is a plus.- Excellent communication skills.



	<ul style="list-style-type: none">- Ability to work effectively with people at all levels in an organization.- Attention to detail and a positive, can do attitude.
COMPENSATION	Total compensation will include a competitive base salary, annual bonus potential and benefits, with the opportunity for career advancement.
ABOUT BLUE FLAG	<p>Blue Flag is a vertically integrated, Boston-based real estate firm comprised of Capital, Development, and Construction divisions; a convergence that now anchors over \$300 million in luxury hospitality and residential projects. Since 2015, we've driven the acquisition and development of unique opportunities in high-barrier-to-entry markets among some of the most sought-after locations in the U.S.</p> <p>Blue Flag has been an investment manager since its founding and officially launched Blue Flag Capital, a real estate private equity firm, in 2019. We manage capital on behalf of our Principals and Limited Partners and invest through both single purpose and discretionary private equity fund vehicles representing over \$200 million of assets currently under management.</p> <p>Blue Flag Development is one of the largest and most experienced developers on the Cape and Islands with over \$300 million of luxury residential and hospitality projects in development or completed since 2013.</p> <p>Blue Flag Construction has over thirty years of experience on the Cape and Islands, including complex residential and hospitality projects on Nantucket, Martha's Vineyard as well as AutoCamp Cape Cod, a 108-unit outdoor hospitality or 'glamping' property currently in construction in Falmouth, MA.</p>



	<p>Blue Flag has formed strategic partnerships with notable groups including Life House Hotels (the first silicon valley backed hotel company), the Lyons Group (Boston's preeminent nightlife and restaurant group) and AutoCamp (the leading outdoor hospitality brand).</p> <p>For more information, please visit blueflagpartners.com.</p>
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