

Real Estate Analyst

Company

Linear Retail is a leading acquirer, owner, developer and operator of retail properties in New England with a focus on eastern Massachusetts, southern New Hampshire and eastern Rhode Island. Linear owns 93 retail properties including convenience-oriented strip shopping centers, specialty storefront retail in select downtown neighborhoods, smaller, well-located centers in dominant retail destination corridors, net leased single tenant retail properties and urban retail condos.

Responsibilities

The Real Estate Analyst will report to the VP- Asset Management and will work closely on a daily basis with Linear Retail's asset management, leasing and financial staff. The position will expose the analyst to a full spectrum of duties within a professional real estate organization involving most facets of the company's operations. The position demands a very dedicated, hard-working person with good people skills and the ability to prioritize, multi-task, work efficiently and enjoy a fast-paced environment. Candidate must be a self-starter with the ability, at times, to execute with limited guidance from supervisor.

Specific Responsibilities will include:

- *Financial Modeling:* Create, maintain and prepare quarterly updates to ARGUS discounted cash flow models for the properties. Assist with other financial analyses using Excel. Proficiency in Argus Enterprise and Excel is required.
- *Asset Management Support:* Assist the leasing and asset management teams as needed on market and portfolio analyses; annual property budgets and property expense and tax abatement reviews; capital project budgeting and project management support and, tenant and lease prospect research.
- *Database Management:* Assist in management of Linear's property databases to track rent rolls, capital expenditure, tenant sales reporting and lease comparables and other pertinent property information.
- *Research and Special Projects:* Provide support to various Linear Retail team members as needed on special projects. Creative, problem-solving and "detective" skills required.

Qualifications

The analyst position requires a minimum of a Bachelor's degree with training in business, accounting or finance, plus at least three years of directly relevant real estate work experience.

An MBA degree or CPA designation would be a plus. Candidates must have working knowledge of basic real estate finance, solid analytical skills and the ability to communicate effectively. Experience with ARGUS is necessary and Microsoft Access proficiency is desirable.

If interested, please send your resume with a cover letter to am@linearretail.com.