



2013 REFA Committees

2013 REFA COMMITTEE SIGN-UP FORM

Joining a committee is a key way to optimize your REFA membership by shaping our programs and events, building relationships, and enhancing your leadership skills. REFA's success is directly related to the participation of its members in the planning of its numerous events and programs throughout the year. Listed below are the 2013 REFA committees in which you are welcome to participate. Committee participation requires attendance at committee meetings and active participation as a representative of REFA. We encourage and invite you to return this form at your earliest convenience with your committee choice(s). We ask that you do not sign up for any more than two committees per year.

_____ **Education Committee:** The Education Committee is responsible for identifying topics and securing speakers for over 12 educational programs per year. The committee also assists with promoting the events. The Education Committee meets monthly. *Active committee assignment*

_____ **Emerging Leaders Committee:** The Emerging Leaders Committee plans networking and educational events with a focus on Leadership Development. They also coordinate several community service projects with several different charitable organizations throughout the year. The Emerging Leaders Committee meets monthly. *Active committee assignment*

_____ **Fall Conference Committee:** The Fall Conference Committee is responsible for planning the Fall Conference including identifying topics, securing speakers and promoting the event. The 2013 Fall Conference is September 6th. The committee meets monthly from May – August. *Medium committee assignment - Deadline to join: May 1st*

_____ **Golf Committee:** The Golf Committee plans and promotes REFA's annual charitable golf outing held on July 22, 2013. The committee meets monthly from April – July. *Medium committee assignment – Deadline to join: April 1st*

_____ **Industry Leaders Committee:** The Industry Leaders Series Committee is responsible for planning and promoting 2 luncheons per year featuring an industry leader with a national perspective. The Industry Leaders Committee meets every other month or as needed. *Medium committee assignment*

_____ **Luncheon Committee:** The Members-Only Luncheon Committee is responsible for planning 5 Members-Only luncheons per year. Responsibilities include identifying topics and speakers, securing speakers and assisting with marketing. The luncheon committee meets monthly. *Active committee assignment*

_____ **Membership Committee:** The Membership Committee is responsible for generating new member leads, assisting with the renewal process, identifying ways to retain and attract new members. The Membership Committee meets monthly from January – March and then every other month for the remainder of the year. *Active Committee Assignment*

**Please email this form or your committee preference to kburmeister@gbreb.com,
fax to (617) 588-0286. For more information call 617-399-7863**

Name _____ Company _____

Tel. _____ Email _____