



**Tremont Realty Capital** is a Boston-based, national real estate investment and advisory firm, which makes direct Commercial Real Estate (“CRE”) debt investments on behalf of its capital clients. The firm also provides institutional advisory services to its borrower/developer clients. Tremont primarily focuses on the capitalization of middle market CRE properties with an emphasis on high-leverage bridge loans, short and long term mezzanine investments and equity capital raises. Tremont provides a very energetic, dynamic and gratifying work environment and opportunities for professional growth. Tremont’s Boston office is currently looking to fulfill the following position:

**Position: Commercial Real Estate Senior Analyst**

**Summary of Position:**

Tremont is seeking a talented financial analyst to assist in a wide array of analytical and organizational tasks related to the capitalization and asset management of various commercial real estate assets throughout the US. This position is primarily responsible for providing support to the origination team in the preliminary assessment of potential CRE investment opportunities and developing both internal investment memorandums and financing request memorandums on behalf of the firm’s borrower/developer clients.

**Responsibilities and duties will primarily consist of:**

- Assisting Tremont’s origination staff in the preliminary analysis and assessment of potential new CRE financing or capital raising assignments
- Critically reviewing borrower or developer pro-forma cash flow assumptions
- Conducting market research related to potential new CRE debt and equity investments on behalf of Tremont or on of Tremont’s investment partners
- Developing comprehensive internal investment memorandums for review and approval by investment committee and Tremont capital partners
- Working with Tremont origination staff and borrower clients to provide critical review analysis of financial projections on CRE investments, as well as, developing comprehensive financing request or equity investment memorandums for solicitation of funds
- Assisting Tremont’s asset management team with the creation or updating of internal reporting packages and analysis of investment returns associated with the firm’s direct CRE investments
- Interacting with the firm’s borrower and capital clients throughout the life cycle of a CRE transaction
- Interacting with officers, borrowers, brokers, lawyers, appraisers, investment committee members as well as Tremont’s capital partners

**Requirements and Qualifications:**

Applicants must have:

- Strong analytical, mathematical and financial modeling skills
- A high level knowledge or mastery of Microsoft Excel, Word and Powerpoint and the ability to create, modify and analyze financial spreadsheets and calculate investment returns

- A strong understanding of the CRE industry and its various asset types, e.g. multifamily, retail, office, industrial and hospitality
- A minimum of 2-5 years of experience analyzing and underwriting CRE assets (candidates with only 2-3 years of experience may not qualify for the Senior Analysis position but may still apply for an Analyst position.)
- Strong written and verbal presentation skills
- A minimum of an undergraduate degree

The ideal candidates will also:

- Be a detail oriented and persistent in pursuit of information required to size loan requests
- Have the ability to see the “big picture” but work well at the detail level
- Be proactive, persuasive and confident regarding lender or investor positions on issues
- Have the ability to “take ownership” of assigned projects and see through completion

**Interested candidates should submit their resume and cover letter via email to**

**[resume@tremontcapital.com](mailto:resume@tremontcapital.com)**. To learn more about Tremont Realty Capital visit our website at [www.tremontcapital.com](http://www.tremontcapital.com)