



Boston Financial Investment Management, LP, formerly MMA Financial, is one of the largest multi-family investment managers of low-income housing in the U.S. The firm specializes in low-income housing tax credit investments, asset management.

The Analyst is responsible for analytical and modeling support to the Fund Management team. Position responsibilities include, but are not limited to the following:

**Key Responsibilities:**

- Provide analytical and modeling support to the Fund Management team.
- Assist in the compilation of due diligence items related to lower tier and upper tier closings.
- Assist Fund Management in the preparation of long-term projections of tax credits, tax losses and cash distributions and update investor benefit schedules
- Assist in various Fund Management initiatives including transfers and investor reporting
- Generate reports from asset database (RealNet, Risk Matrix, etc.) and ensure their accuracy and completeness for internal (Portfolio/Fund Manager) and external use (Investors)
- Assist with investor ad hoc requests as required
- Provide technical support for the portfolio composite models

**Mandatory Requirements:**

- Bachelor's degree in finance
- 1-2 years related financial modeling experience
- Proficiency in financial analysis and spreadsheet modeling
- Proficient with MS Excel and Access

**Desired Requirements:**

- Ability to thrive in a collaborative, team-based, sales-oriented (i.e. fast-paced) environment—pitching in wherever needed to achieve Team objectives.
- Excellent verbal and written communication skills
- Ability to balance multiple projects and communicate effectively with senior management
- Demonstrate ability to think critically and creative problem-solving
- Attention to detail

For consideration, please forward your resume and a cover memo to: [bostonresumes@bfim.com](mailto:bostonresumes@bfim.com)

or

Boston Financial Investment Management, LP  
101 Arch Street  
Boston, MA 02110  
Attn: Human Resources

Please no agency calls