



### **Analyst (Dispositions and Workouts)**

Boston Financial Investment Management, LP (BFIM) is one of the largest multi-family investment managers of low-income housing in the U.S. The firm specializes in low-income housing tax credit (LIHTC) investment syndication and asset management. The company recently ranked #3 in the NMHC 50, the National Multi Housing Council's annual authoritative ranking of the nation's 50 top apartment owners.

#### **Position Overview:**

The Analyst will be responsible for supporting the Capital Transactions Team, primarily in the area of property dispositions. This position reports to the Senior Vice President of Dispositions. The Analyst's duties will include:

- Assist Senior Analysts in determining the potential residual value of a portfolio of affordable multifamily properties.
- Prepare valuation models focusing on NOI analysis, cash flow projections, residual proceeds distributions, capital account analysis, as well as an analysis of debt and prepayment premiums.
- Assemble and analyze information regarding property operations, including an examination of property financial statements, occupancy data and expense analysis.
- Analyze all pertinent partnership documents including partnership agreements and loan documents to determine their impact on property dispositions.
- Perform portfolio queries upon demand to identify prospective candidates for disposition, refinancing or rehabilitation.
- Provide general support to senior staff as needed.

#### **Minimum Requirements:**

- Bachelor's Degree, preferably in Finance or Accounting
- 2 years of real estate or related financial experience
- Strong analytical skills
- Proficiency in financial analysis and spreadsheet modeling
- MS Excel proficient

#### **Desired Skills:**

- Understanding of partnership agreements, loan documents and multifamily financial statements
- LIHTC (Low Income Housing Tax Credit) experience
- Ability to thrive in a collaborative, team-based, sales-oriented (i.e. fast-paced) environment—pitching in wherever needed to achieve Team objectives.
- Ability to balance multiple projects and communicate effectively.
- Attention to detail.

We are always interested in speaking with qualified candidates. Please apply directly at <http://www.bfim.com/careers.aspx>

Local candidates will be prioritized. Please no agency calls.