Job Opportunity - Project Manager, Engineering & Operations

The Federal Reserve Bank of Boston has an immediate need for an experienced Project Manager responsible for managing one of more Capital Projects and for providing technical expertise and leadership in construction methodology and project management within our 33 story Financial District office tower.

Principal Accountabilities:
Manage one or more complex Capital Projects to ensure desired outcome is achieved in the safest most economical manner while maintaining FRB construction standards.
Provide technical expertise and leadership in all facets of a project - from project development, budgeting, and life cycle costing to project execution, completion, and reporting.
Coordinate architects and engineers to develop design drawings for project. Provide technical input as required to ensure project drawings reflect desired outcomes.
Lead/coordinate General Contractor and project team to ensure project is complete within the agreed upon time frame and budget. Manage all change orders, invoice approvals, reports, and contracts.
Work in a consulting role on other technical projects and act as a resource to other departments as required.

Knowledge and Experience:
Knowledge and experience normally acquired through, or equivalent to, the completion of a Bachelor's degree in Engineering and a minimum of 4-8 years of job related experience developing and executing all aspects of large scale multi-million dollar projects. Commercial Building experience with High Rise Buildings required. Ability to read plans and write construction specifications.

LEED accreditation desirable.

Autocad 14 experience a plus.

This position reports to the Director of Engineering and Capital Projects.

The Federal Reserve Bank of Boston (FRB Boston) is part of the nation's central banking system and activities conducted within our facility are essential to the health and performance of the US economy. FRB Boston is a leading employer with a focus on work-life balance and provides all employees with a comprehensive benefit package including: an employer funded pension plan, a 401K plan with employer matching contributions, medical, life and vision care insurance, as well as vacation and sick time benefits.

Our facility is easily accessible from South Station and offers on-site food services, a fitness center, and medical services. If you are career focused and have an interest in earning a market-based income while contributing to the goals of a public service organization, we encourage you to consider the Federal Reserve Bank of Boston.

All employees assigned to this position will be subject to FBI fingerprint/ criminal background and Patriot Act/ Office of Foreign Assets Control (OFAC) watch list checks at least once every five years.

The above statements are intended to describe the general nature and level of work required of this position. They are not intended to be an exhaustive list of all duties, responsibilities or skills associated with this position or the personnel so classified.

TO APPLY:
Please email resume and cover letter to Rob.Stella@bos.frb.org.

Please include position title in subject line.